

FRAME Recruitment

Candidate Reference Request

****Private & Confidential****

Name of candidate:			
Company name:			
Person giving reference:		Position:	
Candidates job title			
Dates worked from:		To:	

PLEASE SCORE THE FOLLOWING FROM 1-5:
(1 = weak and 5=strong)

Time keeping / attendance:	
Quality of work:	
Level of effort:	
Interaction with others:	
IT / Software skills:	

REASON FOR LEAVING:
(please tick)

Resignation	<input type="checkbox"/>	End of Contract	<input type="checkbox"/>	Dismissed	<input type="checkbox"/>	Redundancy	<input type="checkbox"/>
Other (please specify):							

Is there anything that a prospective employer should know (positive or negative) about this candidate?

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Will you grant permission to allow FRAME to pass this reference to a prospective employer?

Yes

No

Would you re-hire this candidate?

Yes

No

Signature:		Date:	
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Please fax this form back to: **+44 (0) 2380 335555**

or post to: **FRAME Recruitment Ltd, Waterside Place, 5 Town Quay, Southampton, SO14 2AQ**

or email to: Your Recruitment Consultant **note** – emailed responses do not require a signature

Thank you for your time and assistance